

IUGA Survey Dissemination Policy

Internal Survey Requests

The International Urogynecological Association (IUGA) often receives requests to disseminate surveys to IUGA members. This policy is meant to serve as a guide to IUGA committees, working groups, and/or individual members who seek to disseminate a survey to the membership. This policy is meant to facilitate fair and objective handling of requests.

Any proposed survey to be disseminated to the IUGA membership, including those surveys developed by committees on behalf of the IUGA, will require the following before dissemination:

- The main contact person for the survey must be an IUGA member;
- Review and recommendation from the Research & Development Committee supporting the need for surveying the membership;
- The chair of the Research & Development Committee must submit written confirmation to the IUGA Board that the survey has been reviewed by the full committee and there is agreement that it warrants circulation to the IUGA membership;
- Review and approval by the Board of Directors.

Approved surveys will be shared with the IUGA community in the following manner:

1. Two (2) dedicated emails to the IUGA Survey List;
2. Two (2) inclusions in the IUGA Insider. Surveys will be listed by survey name and hyperlinked directly to the online survey. Surveys may be listed in the Insider with other open surveys in which case they will be listed in the order they were approved, with the newest approved survey being listed first. The specific IUGA Insider emails in which the survey is included will be determined by IUGA staff after the survey is approved.
3. One (1) dedicated social media post on IUGA's main social media channels (Facebook and Twitter).
4. Listing by name (with hyperlink directly to the online survey) on the IUGA Volunteer Opportunities webpage as long as the survey remains open.

Surveys must be available via an online platform (e.g., SurveyMonkey, REDCap). Paper surveys will not be distributed by IUGA. Results of a survey may not be recognized as a response on behalf of the Association on any specific topic.

External Survey Requests

In order for IUGA to disseminate an external survey, the survey must be in line with and advance the strategic goals of the Association. All surveys are reviewed by the Research & Development Committee and the Board. If approved, sponsorship (financial contribution from the entity requesting IUGA to survey its membership) will be required.

External surveys will be disseminated to members in the same manner as Internal Surveys (see 1-4 above): Two (2) dedicated emails to the IUGA Survey List, inclusion in two (2) IUGA Insiders, one (1) dedicated social media post (Facebook & Twitter), and listing on the Volunteer Opportunities webpage on www.iuga.org.

Surveys must be available via an online platform (e.g., SurveyMonkey, REDCap). Paper surveys will not be distributed by IUGA. Results of a survey may not be recognized as a response on behalf of the Association on any specific topic.

Survey Dissemination Fees

Survey Type	Fee	What Is Included?
Internal Survey	\$250*	Two (2) dedicated emails to the IUGA Survey List, inclusion in two (2) IUGA Insiders, one (1) dedicated social media post (Facebook & Twitter), listing on the Volunteer Opportunities webpage on www.iuga.org .
External Survey	\$500	Two (2) dedicated emails to the IUGA Survey List, inclusion in two (2) IUGA Insiders, one (1) dedicated social media post (Facebook & Twitter), listing on the Volunteer Opportunities webpage on www.iuga.org .

*The Research & Development Committee may recommend, and the board may approve, waiving the fee for surveys conducted to further the work of an IUGA committee or project group.