



## QUALIFICATIONS FOR ELECTION POSITIONS

### VICE PRESIDENT QUALIFICATIONS

- Minimum active membership in IUGA: 5 years
- Previous contribution to IUGA (i.e., hosting or organizing an Annual Meeting, Regional Symposium, or eXchange) AND/OR previous participation as a committee chair or International Advisory Board member, etc.
- Attended IUGA Annual Meeting in 3 of the past 5 years
- The duties of the vice president are to:
  - Succeed the president upon the completion of the president's term
  - Perform, in the absence of the president, all the duties and have all the powers of the president
  - Aid the president in the organization of the Association and may serve as the president's proxy for running meetings
  - Perform such other duties as shall be assigned by the Board of Directors
  - Supervise all committee chairs

### TREASURER QUALIFICATIONS

\*The current incumbent in this position is entitled to serve a second two-year term.

- Minimum active membership in IUGA: 5 years
- Previous contribution to IUGA (i.e., hosting or organizing an Annual Meeting, Regional Symposium, or eXchange) AND/OR previous participation on the Advisory Board (i.e., Chair, International Board member, etc.)
- Proven ability to read financial statements (example – head of department involving budget management)
- Attended IUGA Annual Meeting in 3 of the past 5 years
- The duties of the treasurer are to:
  - Ensure that sound financial records are kept, that sound financial practices are in place, that appropriate financial reports are provided on a regular basis to the board and that necessary bank account for the association's funds are established.
  - Serve as the primary contact with the Executive Office in the development of a budget for the Board's consideration.
  - Submit a financial report to the membership of the association for its review at the association's Annual Business Meeting.



**IAB QUALIFICATIONS** (combined from 2016 special election of IAB member representing Asia and 2018 election)

- Minimum active membership in IUGA: 5 years
- Be a resident in the region to be represented
- Previous significant contribution to IUGA (i.e., hosting or organizing an Annual Meeting, Regional Symposium or eXchange) AND/OR recognition as a significant contributor to regional urogynecology research and education activities
- Attended IUGA Annual Meeting in 3 of past 5 years
- The duties of IAB members are to:
  - Meet with and counsel the Board of Directors
  - Serve as a member of the IUGA Membership Committee
  - Initiate symposia and other educational activities in their respective home region

#### **COMMITTEE CHAIR QUALIFICATIONS**

**(SCIENTIFIC COMMITTEE, TERMINOLOGY & STANDARDIZATION COMMITTEE)**

- Minimum active membership in IUGA: 5 years
- Attended IUGA Annual Meeting in 2 of past 3 years
- Active member of committee with significant contribution (i.e., subcommittee chair, working group/project chair)
- Letter of recommendation from the current committee chair
- The duties of the committee chairs are to guide the work of their committee so that it achieves its mandate and achieves its statues annual objectives

#### **NOMINATING COMMITTEE MEMBER-AT-LARGE**

- Minimum active membership in IUGA: 5 years
- Attended IUGA Annual Meeting in 3 of the past 5 years
- Submission of current CV with nomination
- The duties of the Nominating Committee are to:
  - Prepare and submit to the Board of Directors at each Annual Meeting nominations for each elected office